



CANNON BUILDING  
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DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING NOTICE:</b>	<b>BOARD OF LANDSCAPE ARCHITECTURE</b>
<b>MEETING DATE AND TIME:</b>	<b>Thursday, February 14, 2013 at 9:00 a.m.</b>
<b>PLACE:</b>	<b>Conference Room B, 2<sup>nd</sup> Floor, Cannon Bldg 861 Silver Lake Blvd Dover, DE 19904</b>

#### AGENDA

- 1.0 Call to Order
- 2.0 Review and Approval of Meeting Minutes – November 8, 2012
- 3.0 Unfinished Business
  - 3.1 Review Draft of Spring 2013 Newsletter
  - 3.2 Discussion Regarding Legislative Initiatives
- 4.0 New Business
  - 4.1 Ratification of Application for Licensure by Reciprocity
    - 4.1.1 Nathaniel Burns
    - 4.1.2 Brian Leff
  - 4.2 Ratification of Certificate of Authorization
    - 4.2.1 Niles Bolton Associates, INC.
  - 4.3 Review Request for Extension of Continuing Education
    - 4.3.1 Stuart Ortel
  - 4.4 Discussion Regarding Aligning Continuing Education Schedule with Pennsylvania
  - 4.5 Letter from James Collins Re: Executive Order 36
  - 4.6 Complaint Status
    - 4.6.1 Assign Case 24-01-12
  - 4.7 Discussion Regarding Post-Renewal Continuing Education Audit
  - 4.8 Pre-Sunset Information Gathering
  - 4.9 Election of Officers
- 5.0 Other Business before the Board (For Discussion Only)
- 6.0 Correspondence

7.0 Public Comment

8.0 Next Meeting Date – May 9, 2013

9.0 Adjournment

**Please Take Note:** To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

A final amended agenda will be published to reflect any items received after the original agenda is posted.

Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.

Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.

**MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**